Cub Scout Virtual Day Camp Parent & Leader’s Guide
2020

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Cub Scout Virtual Day Camp is a valuable activity to help individual packs succeed while balancing recreation and education opportunities that challenge the scouts to DO THEIR BEST! This Day Camp is organized and operated thru all volunteers in scouting under the direction of Long Beach Area Council. It could not exist without the dedicated help of these volunteers...THANK YOU TO ALL VOLUNTEERS... Your Cub Scouts will remember their scout adventures for the rest of their lives! Please read through this guide to help answer your questions about this year’s Cub Scout Day Camp set-up and operations, as well as expectations of unit leaders and participants. Feel free to contact any of the above individuals with further questions.
Letter to Parents and Pack Leaders

Hi, and welcome to Cub Scout Day Camp! During this time of Corona Virus (Covid-19), we will be providing your scout with a first-ever virtual camp. Your scout will enter a world of fun and have the time of their life.

This guide has been prepared to help you feel comfortable about the Day Camp Program and Staff. It contains useful information whether you are planning to volunteer or send your scout to Day Camp. This guide does not cover all the details of what each individual camp’s day to day operation will be like. For questions and information please contact the camp director. For those of you who have sent your scout to Day Camp before, you should be familiar with much of this information. This guide will serve as a very good review, whether you are new to Day Camp or a camp veteran, it is important to read the entire guide as it contains new information and answers many of your questions and concerns.

Each district day camp is planned and conducted by a volunteer camp director and program director. The day camp can only be held with the assistance of volunteers, such as yourself. Without the assistance of large numbers of parents, day camp could not occur. For example, each den of eight to ten scouts will need two adults to supervise them. Each program activity such as crafts or games needs one or more adults to staff it. As you can see, we do need your help. When you volunteer at Day Camp, you will be helping to provide a great technological experience to the scouts who attend. As Camp Directors, we know from personal experience how much the scouts enjoy and appreciate your involvement. Oh, did we mention, volunteering at Day Camp is a lot of FUN! Begin your plans and preparations for a great Day Camp experience. Our pledge is to make this a most memorable experience for you and your Scout. We look forward to seeing you soon! The Day Camp Directors.

What is Day Camp?

Cub Scout Day Camp is a 5-day experience under the supervision of specially trained volunteers. The Camp Director and the Camp Program Director have attended the Boy Scouts of America National Camping School and have completed certification standards set forth by the BSA national office. The
National Standards are established to ensure the health and safety of every scout, leader, staff, and visitor while at camp and to ensure that every Cub Scout will have a high-quality fun filled Day Camp experience.

Besides the fun your scout will have, each scout will learn from their time here at camp. It will help to instill in them the values and character they will need to become the kind of adult you want them to be.

Day Camp:

• Provides the Scout with an opportunity to begin work towards their next rank in Cub Scouting

• Encourages participation so that Cub Scouts benefit and grow with a good experience.

• It assists in the recruiting and inspiration of future Cub Scout Leaders and helps strengthen den and pack organization.

• Provides continuation of the Cub Scout program through the summer and assists the pack in qualifying for the Summertime Pack Award.

**Who is Day Camp For?**

Day camp is open to scouts who have completed kindergarten through scouts going into the fifth grade and are registered in the Boy Scouts of America. If your child is not yet signed up for Cub Scouts, they may join before the start of Day Camp. Those finishing kindergarten will come to Camp as Tiger Cubs and must always have an Adult Partner with them. Scouts who have completed the first grade and who were Tiger Cubs during the school year will come to Day Camp as Wolf Cubs. Scouts that have completed second grade will be in a Bear den. Scouts going into fourth grade will be in a Webelos den and scouts going into fifth grade will be in an Arrow of Light den. The Cub Scout will be ranked by dens for the majority of the day because our program areas are geared to the different rank levels. For example, Webelos will be working on more advanced projects than Wolf or Bear dens.
What Will My Child Do at Day Camp?

Day Camp activities start with an opening ceremony each morning and conclude each afternoon where we retire the flag and present the day’s recognition awards. You will receive detailed information about your camps hours of operation at the Parent Orientation Meeting. Your Camp Director will notify you of the date, time, and location for this meeting once your scout is registered for camp. Topics your scout will be achieving are for NOVA requirements. They will be working on Science Everywhere, Tech talk, Swing! and 1-2-3 Go! modules. We are also working with Microsoft for Friday’s activities and virtual tours and speakers. Here is the weekly schedule:

Day 1 – Day 5, & SPECIAL FRIDAY

9:00 am Mission Control – Opening
9:30 Mission Assignment
10:00 Module I
11:00 Module II
   Instructions/presentation
   STEM Activity I & II
12 noon Lunch with fun activities — songs & games (optional)
1:00 Virtual tours
2:00 NOVA Counselors and Den debrief
3:00 Closing ceremonies

Nova Awards Program

To engage youth members in science, technology, engineering, and mathematics (STEM), the Boy Scouts of America has created an initiative that incorporates elements of STEM in its advancement program. The BSA’s STEM initiative gives Scouts an opportunity to explore relevant skills and experiences and for their achievements to be recognized. The aim is to expose youth to experiential opportunities and over time help them develop critical thinking skills needed in the competitive world market, in a fun and practical way. Helping foster interest in these subjects can help create new hobbies and even career paths for the youth of our organization.

There are two levels of awards—Nova and Supernova.
**Nova**

The Nova awards consist of individual activity elements in various STEM topics geared for Cub Scouts. The Nova award is a pocket patch earned by completing one of the modules and a “pi” pin is placed on the patch of each additional module competed. Visit [www.scouting.org/stem/awards/cubscout.aspx](http://www.scouting.org/stem/awards/cubscout.aspx) to see additional topics and for more information about the Nova awards.

**Supernova**

The Supernova awards involve the selection of a registered mentor (like a merit badge counselor) and the fulfillment of requirements. The awards are as follows:

- Cub Scout: Dr. Luis W. Alvarez Supernova Award
- Webelos Scout: Dr. Charles H. Townes Supernova Award

**Advancement at Camp**

During the week of camp, the scouts will complete belt loops/pins and/or Nova award. The camp director, with the help of the den chaperone/leader, will keep a record sheet for each scout and record daily what requirements they complete. At the end of camp, these advancement records will be emailed home either with the scouts or with the Pack Leader. The information on what the scout has completed at camp can then be transferred to the scout’s handbook by the parents or Den Leader.

**When and Where is Day Camp Held?**

Day Camp Location: Virtual though zoom at individual scout’s residence.

Camp Hours: 9:00am – 3:30pm

Required Parent Orientation: Pass out boxes Saturday, June 27, 2020

- Pickup 9:00-10:30
- 10:30 zoom meeting for parents (flyer will be passed out with the information needed to log on at pick-up)
Fees and Deadlines  Read Carefully

Cub Scouts are considered registered for camp upon checkout from the Online Registration with all fees paid in full. All camp registrations are $70.00 when paid on or before June 30th, 2020. Registration fee Includes: 1 camp patch, materials, certificate of completion (STEM/NOVA recognition based on completion and approval of program). Campers registering after June 30th thru July 3rd, 2020 are to pay $80.00.

Registration for all Day Camp will be via Online Registration, mail or drop off at the Long Beach Area Council 401 E. 37th St. Long Beach, Ca 90807 with a cutoff of 3 days prior to the start of camp July 6th, 2020. NON-REGISTERED CAMPERS WILL BE ALLOWED! Each camp has a maximum number of scouts it can take. Once that number has been met, registration will be closed regardless of the date.

How to Register

Registration will occur online at www.longbeachbsa.org/daycamp and you will need to register your Scout and the Required Adult Volunteer. Reminder, every Tiger Cub must always have an Adult Partner with them. The Adult and Youth Volunteers applications are on the registration website via paper form. You can drop off or mail it to Long Beach Area Council at 401 E37th Street, Long Beach, Ca 90807 or email it to ironstarcubcamp@gmail.com. If a camper is registering via paper form, a check will need to be included with the application before June 30th, 2020. All registrations after June 30th, 2020 thru July 3rd, 2020 will only be accepted via online with payment of the late fee of $80.00

Council Refund Policy

The following policy statement is applicable to all council and district activities where a fee is collected by the Long Beach Area Council. Online convenience fees (if applicable) are not refundable. All activities are considered non-refundable unless there is a medical emergency or a death in the immediate family. Refund requests will only be considered if made in writing. A service charge of twenty-five percent (25%) of the activity fee will be assessed on all refunds to cover the
costs incurred in preparation of the activity and processing the refund. Written refund requests must be submitted prior to the start of any event. Any requests after the activity will be considered only for personal illness or family emergencies. No refund requests will be accepted after ten (10) days following the end of the activity. Payments made online by credit cards would be refunded back on their card. Refund checks will be issued to the individual or entity paying the original fee within 30 days of receipt of the request pending its approval. Fees are only transferable within the same unit to a Scout or adult leader not currently registered for that specific activity. If an activity is canceled or postponed due to weather, every effort will be made to reschedule the activity. If an activity is canceled and the participant cannot participate during the alternate date, the full fee will be refunded minus any service fees and costs incurred by the event prior to the cancellation. Send all refund requests to the Council Program Director, Marc Bonner at Marc.Bonner@scouting.org

Check-in/Check-out

The exact details of your camp’s morning check-in procedures will be discussed at the Parent Orientation meeting. Day Camp hours are 9:00 AM to 3:30 PM. Cub Scouts should be 15 minutes early, to allow ample time for check-in before opening ceremonies begin. Attendance is taken each morning of camp. If you know that your child will not be attending camp or will be logging in late on a day, we ask that you please notify the camp director by email or by phone. After roll call is taken, those children who are absent without notification, will have their absences verified by a phone call from a member of the camp staff. For the exact details about your camp’s check-out procedures attend the Parent Orientation meeting or contact your camp director.

Late Arrivals & Early Departure – Please make sure the staff is informed if your scout will be late or leaving early.

Parent Orientation Meeting

This is when you can meet the staff, talk with the camp director, and have those last-minute questions answered. The Camp Staff will review and collect any missing forms. The camp director will review details about their camp such as check-in and check-out procedures, your scout’s day camp den assignment, camp
rules and other important information about camp. THIS MEETING IS REQUIRED. Last minute needs or changes to camp will be announced at this meeting.

Pick up boxes Saturday, June 27, 2020
  - Pickup 9:00-10:30
  - 10:30 zoom meeting for parents (flyer)

**What to Bring to Camp?**

On the first day of camp, please make sure your scout has the following items each day in a back-pack. Water, snacks, paper, pencil, camp box with all items, computer, and your excitement.

**Uniforms in Camp**

All Cub Scouts, Den Chiefs, and Camp Staff are required to wear their pack or troop class B shirt every day.

**Special Needs**

Please contact your Day Camp Director in advance if your scout has special needs. The Boy Scouts of America promotes the inclusion of youth with disabilities and or special needs. We recognize that each child is unique, and no single plan will work for every scout. We will work together to provide an enjoyable day camp experience for your scout.

**Discipline**

Discipline is a pack responsibility. Scouts will be respectful to all staff, adults, other scouts & their property. No bad or rude language will be tolerated during camp. A disruptive scout will be verbally warned to improve their behavior by any of the accompanying adults from the group. If the scout fails to improve their behavior, the camp director will take appropriate action. This could include calling the scout’s parents/guardian to remove their scout from camp. No abusive language or swearing is allowed, by scouts or adults!
Unauthorized Visitors

In an effort to identify who belongs in camp and who does not, several steps have been taken to aid in the identification of unauthorized persons in camp.

- Any parent visiting or presentation person should report to the Zoom check-in.
- It is very important that Zoom meeting ID and password is not shared with anybody not enrolled in camp.

Required Adult Volunteers

Adult volunteers are essential to run Day Camp. BSA National Camp Standards mandates that we have two deep leadership. Therefore, all parents who are registering scouts for Day Camp must serve as a volunteer or enlist someone in their place if they cannot. A registered Cub Scout or Boy Scout leader, parent, guardian, or a person 18 years of age or older may volunteer at Day Camp. These adults will be responsible for guiding the scouts in their Day Camp Den throughout the day, assist with activities and discipline. If you have any special skills or access to supplies that might be useful to the Camp Directors, please let them know on your application. The more help we have, the better program we can put on for our Scouts. If you are interested in running a program area all week, please contact the Program Director. Please note this is not optional: our Day Camp is planned, organized, and staffed by volunteers. The camp cannot operate without parent assistance.

Our staff members have been chosen and are trained to work with your children. We appreciate their help and want to remind all that they are all volunteers and not paid. They have chosen to participate for many reasons and are working together as a staff team to provide a safe, fun Day Camp experience for your scout that integrates the values and experiences of Cub Scouting. If at any time you have concerns, please bring it to the attention of the Day Camp Director or District Executive.

A Word About Youth Protection

Child abuse is a serious problem in our society, and unfortunately, it can occur anywhere, even in Scouting. Youth safety is of paramount importance to Scouting.
For that reason, the BSA continues to create barriers from abuse beyond what have previously existed in Scouting. The Boy Scouts of America places the greatest importance on providing the most secure environment possible for our youth members. To maintain such an environment, the BSA has developed numerous procedural and leadership selection policies and provides parents and leaders with numerous online and print resources for the Cub Scout, Boy Scout, Sea Scout and Venturing programs. The BSA requires Youth Protection training for all registered leaders. New leaders are required to complete Youth Protection training.

**Shift schedule**

1. **STAFF ARRIVAL:** All staff members should plan to arrive at camp by 8:30 a.m. each day. Please sign-in to Zoom. Each day Den Leaders will have a new sign-in sheet for their campers. Mark each camper present upon arrival and report any campers who are not present to the Camp Director immediately after the Opening Ceremony.

2. **STAFF MEETINGS:** If called for, all staff members must attend the daily staff meeting. The main purpose of these meetings is to give status reports on activities in each area and to discuss concerns and ideas. Meetings may be cancelled at the discretion of the camp director.

3. **STAFF SIGN-IN/SIGN-OUT:** All staff members must sign-in at the camp Administration area as soon as they arrive each morning and sign-out before they leave at the end of each day. If you leave camp during the day for any reason, you must sign-out before leaving and sign-in when you return. The Day Camp staff must be able to locate every person at camp in case of an emergency.

4. **GENERAL SCHEDULE:** Be prepared for campers to start arriving at Day Camp at 8:45 a.m. each morning. Opening ceremonies start at 9:00 a.m. and station rotations begin at 9:30 a.m. Day camp ends with a closing ceremony at 3:15 p.m. each day.
**Camp Adult Staff**

Each camp has program areas such as Arts/Crafts, STEM, Games, and experiments that need an adult to run them. To do this, we need as many adults as possible to be available all week. The Camp and Program Directors will have created all the activities that need to be done. It would be the job of the Adult Staff who are running a program area to teach the scouts how to do each activity. There is no fee for staff members, and you will receive a free Day Camp patch. All staff must be registered with the Boy Scouts of America and completed YPT. Contact the Camp Director if you are interested and fill out the Staff-Adult registration online. Camp set-up 8:30

**Volunteer Adult Staff and Den Chief zoom meeting Sunday, June 28, 2020 at 1pm.**

**Camp Youth Staff**

Scouts who are at least 11 years old may volunteer as Staff at the Day Camp. Boy Scouts, Venture Crew, Sea scouts or Explorer Scouts, age 14 and older, may volunteer as a Day Camp Den Chief or as a Program Aid. Volunteering at Day Camp offers Scouts an opportunity to display leadership skills, pass on useful information to younger Scouts and encourage those younger Scouts to continue in Scouting as well as gaining service hours to use toward their rank. The positive influence of these Scouts on our Cub Scouts helps to further build our Scouting program. Contact your Camp Director and fill out the Staff-Youth registration online. Youth Staff will be required to attend Staff Training, and Camp set-up at 8:30.

**Volunteer Adult Staff and Den Chief zoom meeting Sunday, June 28, 2020 at 1pm.**